

## Commodore Parent-Teacher Group

*A family, school, community partnership*

Meeting Minutes for August 19, 2014

### Welcome

**Administrator Updates:** Jay and Stephanie present; Updated on school improvements over the summer - kitchen, auditorium, ms bleachers to be installed this fall; new intercom system installed; either Jay or Stephanie will attend CPTG meetings whenever possible; Lou asked if there would be a listed division of duties for the two principals; Stephanie replied that since this is an interim position that was filled at a late date (although by a very qualified candidate ☺), during the course of the year, those descriptors will be developed; Jay suggested this question/concern be addressed in one of the first e-News editions

**Teacher Reports:** none present

**Visitor Reports:** none present

**Student Report:** none present

**Recap minutes:** check

### Member updates:

- **E-News:** Same group of parent liaisons as last year except for new new 7<sup>th</sup> grade liaison Sue Hameline. Intro news will be sent out for September 5<sup>th</sup> (no teacher input - just overview of the news) and then the first full news (with teacher input) would be sent out for September 12<sup>th</sup>; Kristina mentioned incorporating news from the Hannaford - we need a new contact and Kristina will check into that; Kristina also mentioned incorporating Walden news - Carla will be contact; question about how high school teachers have contributed - by grade? by class? Since there has not been a set expectation, we have not received much course news from teachers; We will keep asking and Jay and Stephanie will keep encouraging; Both Jay and Stephanie will be moderating the news; we need to make sure that liaisons

check and see that Jay and Stephanie are cc'ed on any articles that they receive

- **Grants:** Discussion about giving monies to each grade level; at this point, Jay and Stephanie would like to see what the budgetary requests are, if the school can cover the requests etc... They asked to see the grants in advance to see if it was an appropriate request for the school mission/vision; If it is appropriate and the school can't fund it, then we can consider the grant;

Discussion about what to do with the monies that we raise - Stephanie mentioned a need for technology - a cart of Chrome books perhaps; At this point, she would need to check with the tech team to see what the needs would be to maintain a cart like this; Jay suggested that the groups ask the board for a "matching grant" for either technology requests

**New sign:** Jay mentioned that some of the other school groups might contribute toward the purchasing of a digital sign; We will need to get more details about the final, actual cost to see if it is feasible - at this point, we are waiting for more details from the Booster Club

- **Back to School Night - September 17, 2014** - Reviewed feedback from last year; Stephanie proposed that parents run through an abbreviated schedule where they hear a little about each class; They will be talking with the faculty about the format but for now, class activity/club tables; Jay/Stephanie will find out what the status of chairs made by SAIL are and then Kristina can touch base with Jill Strube to see if they can be raffled at Open House
- **Website** - Parent Group site needs updating

**Next regular meeting:** September 16, 2014