

## **COMMODORE BOOSTER CLUB**

### **BYLAWS**

#### **Article I – Name**

The name of the organization shall be the Commodore Booster Club, hereinafter referred to as the Club.

#### **Article II – Purpose**

The purpose of the Club is to support, encourage and advance athletics within the program provided for Vergennes Union High School, District #5. It is further the purpose of this organization to augment the athletic programs provided by the expenditure budget adopted by the voters of said district and those club programs that have been approved by the School Board.

#### **Article III – Membership**

Membership in the Club is open to those interested in supporting and advancing VUHS athletics. All members will abide by the Bylaws of the Club

#### **Article IV – Meetings**

The annual meeting of the Club will be held in June and shall be for the purpose of nominating officers, receiving reports of the officers and committees, and any other business that shall arise.

Regular monthly meetings held during the school year of the membership shall be called by the president, or in his/her absence, the vice-president.

Special meetings of the Executive Board may be called by or at the request of the President or any two other Officers with at least 48 hours notice by email or telephone.

#### **Article V – Officers**

The Executive Board shall consist of the Officers (5) who shall be elected for a one-year term annually. The Officers will consist of: a president, vice-president, secretary, treasurer and a Member-At-Large. The athletic director of the Vergennes Union High School, District #5 shall be a non-voting ex-officio officer of the Club.

The president shall preside at all meetings of the officers or membership and shall have the authority to appoint committees as needed.

The vice-president shall act as president in the absence of the president.

The secretary shall be responsible for keeping an accurate and complete record of meetings of the officers and membership. The secretary shall perform such other duties as are customary to the office.

The treasurer shall be responsible for keeping an accurate and complete record of all finances of the Club and report to the officers and at all Club meetings on all receipts and expenditures of the funds of the Club.

A majority of the Executive Committee members shall constitute a quorum for the transaction of business. The act of a majority of the Executive Committee members present at a meeting at which a quorum is present shall be the act of the entire Committee.

Executive Committee members missing three consecutive regular meetings are deemed removed.

Any vacancy occurring in the Executive Committee may be filled by a majority vote of the remaining committee members, even if less than a quorum remains. The replacement officer will serve for the unexpired term of their predecessor.

#### **Article VI – Expenditures**

For all requests for expenditures of Club funds for athletic programs, a written request must be made on the Booster Request Form at the first Club meeting prior to or during each sports season (Fall, Winter, Spring), in compliance with Club policies. Requests limited to \$500 or less for any School Board approved club program may be made in accordance with policies.

All requests shall be discussed by members present at the meeting and then submitted to the Finance Committee for discussion and approval. The finance committee shall consist of the president, vice-president, treasurer, and two other club members (5) appointed by the president for a one-year term (generally the Secretary will be one of these appointed members).

A majority of the Financial Committee members shall constitute a quorum for the transaction of business. The act of a majority of the Finance Committee members present at a meeting at which a quorum is present shall be the act of the entire Committee.

#### **Article VII – Voting**

All members present at the annual, special, or regular meeting of the membership shall be entitled to one vote on all matters except approval of expenditures, which are voted by the Finance Committee.

#### **Article VIII – Amendments**

These by-laws may be amended by a majority vote of members present at a regular meeting or special meeting called for this purpose.

#### **Article IX – Dissolution**

Upon dissolution of the Club, by vote or abandonment of membership, all remaining funds after payment of all debts and liabilities, shall be transferred to the Vergennes Union High School, District #5. No part of the net assets or net earnings of the corporation shall inure to the benefit of or be paid or distributed to an officer, member, or donor of the organization.

These by-laws adopted on March 6, 2012.