

## Commodore Booster Club Minutes – May 6, 2014

**Attendance:** 4 people in attendance.

|            |               |             |
|------------|---------------|-------------|
| <b>Kim</b> | <b>Carrie</b> | <b>Lisa</b> |
| <b>Jen</b> |               |             |

**Correspondence:**

- Included in a scholarship letter from Taylor Paquette, high praise for the contributions of the Booster Club.

**Treasurer’s Report: (Balance: \$)**

\$25,700.86 in the “D” account – AKA High Yield Account 03  
 \$3,025.98 in the “B” account – AKA Jackson Scholarship Account 02  
 \$5.00 in the “A” account – AKA Membership 00  
 \$791.48 in the checking account – AKA Checking Account 70  
 \$29,523.32 TOTAL

Income City Limits in Feb/Mar = \$1,500.00

Concessions = \$0

Interest Earned = \$7.88

Advertising = \$0

Total Income = \$1,507.88

Expenses paid out were \$750.00 to Hockey, \$1058.75 to PT360 (Trainer) and \$1017.60 to BBS Gaming (Pull Tickets)

**Loss of \$1,318.47**

**AD Report/Requests:**

- 100 uniforms for Middle School Soccer (boys and girls) – shorts and shirts - \$4900 - APPROVED

**Actions from Previous Meeting(s):**

| Action  | Owner  | Due By  | Status   |
|---|--------|---------|--|
| Purchase of drinks, Half & Half, condiments, chips, hot dogs sold at Youth Tournament on 3/29 | Carrie | 5/6     | Closed – check delivered at meeting (\$110.00)   |
| Return Unopened Candy, Soda, Cheese, Trailmix and Chips to Costco                             | Carrie | 5/6     | Closed – GC from Costco delivered at meeting (\$433.04)  |
| Return remaining bottled soda and Powerade  | Kim    | 5/6     | Open – move date and change owner  |
| Get a key to concession stand for Carrie  | Pete   | 5/6     | Open – move date   |
| Clean and organize to close down the concession stand   | Carrie | 5/6     | Closed – issue with AAU Basketball using stand without knowledge of Boosters and leaving the hot dog roller in bad shape post stand cleaning and close down by Carrie late March/Early April |
| Try to sell one of the other hot dog steamers   | Kim    | 5/6     | Open – move date   |
| Purchase a hot dog roller   | Carrie | 5/6     | Open – move date   |
| Schedule a pricing discussion for concessions – October                                       | Kim    | October | Open   |
| Create a profit margin spreadsheet for concessions  | Carrie | 5/6     | Open – need more time, will get receipts from Jenn for analysis and input into plan – move date  |
| Look into a Menu/Price Board for Concessions  | Carrie | 5/6     | Open – change owner and date   |
| VUHS Hall of Fame on hold   | Kim    | TBD     | Hold – remove from our plate   |

|   |        |     |   |
|---|--------|-----|---|
| Announcement in the parent newsletters for our meetings   | Steve  | 5/6 | Closed  |
| Marcottes Spring Guide Ad   | Jen    | 5/6 | Cancelled                                     |
| Outdoor Concessions   | Carrie | 5/6 | Cancelled                                     |
| Consider one Athletics Awards night for all VUHS Athletes – maybe by season and maybe include the VUHS Hall of Fame?? – dinner at the end | Kim    | TBD | To be discussed this summer with local alumni |

### **New Business:**

- Vote on Booster Club Scholarships – done
- Sam Allo Spirit Award due on May 16 – see action item
- Concession Stand Scheduling with other organizations and student clubs – moving forward an informal request shall be made for use of the concession stand, this request will be made to Pete Maneen or to an Officer of the Booster Board.
- Officer re-election in June

### **Action Items:**

| Action  | Owner  | Due By  | Status |
|---|--------|---------|--------|
| Return remaining bottled soda and Powerade  | Carrie | 6/3     | Open   |
| Get a key to concession stand for Carrie  | Pete   | 6/3     | Open   |
| Try to sell one of the other hot dog steamers   | Kim    | 6/3     | Open   |
| Purchase a hot dog roller and sneeze guard (is it on a hinge)                               | Carrie | 6/3     | Open   |
| Schedule a pricing discussion for concessions – October                                     | Kim    | October | Open   |
| Create a profit margin spreadsheet for concessions  | Carrie | October | Open   |
| Look into a Menu/Price Board for Concessions – ask Coke/Pepsi                               | Pete   | 6/3     | Open   |
| Dicks Sporting Goods Gift Certificates – two \$150 GC's                                     | Lisa   | 5/28    | Open   |
| Decision to Ann Vincent on scholarships   | Kim    | 5/7     | Open   |
| Ask Greg and Becky if they have keys  | Kim    | 6/3     | Open   |
| Ask Pete to check into new Menu/Price Board   | Kim    | 6/3     | Open   |
| Pass Hall of Fame off to someone else   | Kim    | 6/3     | Open   |
| Follow-up with Alyson Kilbride on Spring Sports Guide Photography, Keith Darwin can't do it | Kim    | 6/3     | Open   |
| Forward Sam Allo Spirit Award Applications to club  | Kim    | 5/16    | Open   |
| Check on adding the item about concession stand usage in the Guiding Principles             | Kim    | 6/3     | Open   |
| Recruit a Concessions Manager and a back-up to manage schedule and inventory                | Carrie | 6/3     | Open   |
| Design a deposit slip   | Jen    | October | Open   |

**Next Meeting:** Tuesday, June 3, 2014 at 6pm.

*The purpose of the Club is to support, encourage and advance athletics within the program provided for Vergennes Union High School, District #5. It is further the purpose of this organization to augment the athletic programs provided by the expenditure budget adopted by the voters of said district and those club programs that have been approved by the School Board.*